

# Grant Report Form



Charity name:

Charity number (if applicable):

Location:

Address:

Summary of charity operation:

Charity representative (name/title):

Contact details:

Grant awarded (amount):

Grant awarded (purpose):

Grant date:

List grant deliverables. Concisely indicate the progress achieved towards each objective.

Indicate major favourable/unfavourable variance(s) from stated goals and projected outcomes during the funded period. State whether the variance will hinder the accomplishment of planned objectives.

**Learning i.** What as an organisation have you learnt from undertaking this project?

**Learning ii.** What recommendations would you make to other organisations starting similar work or tackling similar issues?

Dissemination: Do you have any plans to share the results of your work?

Grantee testimonial for JLF marketing purposes:

Please feel free to add any further information you would like to share with the Foundation:

Signature: